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100-17

30 December 1982

MEMORANDUM FOR: Inspector General

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Comments on Draft Report--Entry-on-Duty Processing

REFERENCE: Memorandum to the DDA from the Inspector General, dated
6 December 1982, re same subject


1. Forwarded herewith are comments provided by the Directors of Security and Medical Services regarding reference draft report concerning entry-on-duty processing.

2. As you can see from the comments attached, both offices take their responsibilities very seriously in this area and have thoroughly examined the suggestions and recommendations included in the report. I strongly support these offices in their expressed concerns.

3. I particularly have reservations regarding the draft report concerning Recommendations 8., 9a. and 9b. I seriously doubt that if these recommendations are approved, they will produce any improvements in the processing of applicants. Both the Directors of the Office of Medical Services and Security and the Chief of the Psychological Services Division are dedicated to supporting the Office of Personnel and applicant processing. The short-term fix that is proposed may result in several long-term problems. It would obviously decrease our flexibility in the medical and security areas, it would be more difficult to shift required resources to that entity as the needs arise, and it would probably hamper necessary communications with other elements of the Agency's support apparatus (i.e. the Offices of Training and Education, Data Processing, Logistics, etc.).

4. Action is being taken to comply with Recommendation 3.

STAT


Harry E. Fitzwater

Attachments

cc: D/OMS
D/OS

Distribution:

0 - Adse w/atts
1 - D/OMS w/o atts
1 - D/OS w/o atts
1 - DDA Subj w/atts
1 - DDA Chrono w/o atts
1 - HEF Chrono w/o atts
1 - EO Chrono w/o atts
EO/DDA [] ba(27DEC82)
Rewritten: DDA/HEFitzwater:cn

STAT

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Entry-on-Duty Processing

FROM:

Director of Security
4E-60, Hdqs.

EXTENSION

NO.

O/A Registry

82-2892/2

DATE

21 DEC 1982

STAT

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA
7D-24, Hdqs.

1. The Office of Security has reviewed the draft Inspection Report on Entrance-on-Duty Processing and comments are attached.

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15.

FORM
I-79

610

USE PREVIOUS
EDITIONS

OS 2 1816/1A

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Next 2 Page(s) In Document Denied

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Office of Medical Services Response to the Inspection Report of the Agency Entry-On-Duty Processing System				
FROM: Director of Medical Services Room 1D4061 Headquarters		EXTENSION <div style="border: 1px solid black; width: 50px; height: 30px; margin: 5px;"></div>	NO. <div style="border: 1px solid black; padding: 2px;">DD/A Registry</div> <div style="border: 1px solid black; padding: 2px;">82-2892/1</div>	STAT
		DATE 17 December 1982		
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Deputy Director <i>EOD</i> for Administration	17 DEC 1982			Orig to 1: The attached represents OMS response to the IG Inspection Report of the Agency's EOD Processing System. <div style="text-align: right;">Dr. Ingram</div> Att <i>Seen in draft by D/OMS.</i> <div style="text-align: right;">BA 17 DEC 1982</div>
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Office of Medical Services
Response to the
Inspection Report of the
Agency Entry-On-Duty Processing System

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Next 6 Page(s) In Document Denied

ROUTING AND TRANSMITTAL SLIP

Date

7 DEC
1982TO: (Name, office symbol, room number,
building, Agency/Post)

Initials Date

1. D/Security

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

- 1 - Please review the attached draft IG inspection report on Entry-on-Duty Processing and provide appropriate comments in blind memorandum format to me by COB 15 December.

22
Thanks

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

EO/DDA,

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

ROUTING AND TRANSMITTAL SLIP

Date

7 DEC
1982TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. D/Medical Services

2.

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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
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Thanks

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Room No.—Bldg.

EO/DDA,

Phone No.

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5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

SECRET

INSPECTOR GENERAL

82-1096

DD/A Registry

82-2892

6 DEC 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: James H. Taylor
Inspector General

SUBJECT: Entry-on-Duty Processing

1. Attached are three copies of the inspection team's draft report on Entry-on-Duty Processing. These copies are intended for yourself, the Director of Medical Services, and the Director of Security. The report consists of three volumes as follows:

Volume I: Foreword, Executive Summary and Recommendations

Volume II: Parts I and II

Volume III: Tabs

2. Please review these drafts for accuracy and substance. I would appreciate receiving your comments by 20 December 1982 prior to my forwarding the report to the Director. Insofar as possible, we intend to incorporate your comments in the final report. Where irreconcilable differences exist, we will advise the DCI of your position.

3. The draft report is also being forwarded to the Director of Personnel.

4. Should any of your officers wish to discuss the report with the inspection team, they may contact [redacted] extension [redacted]

82-1096
25X1
25X1
25X1

James H. Taylor

Attachments:
As stated

The DON's copy of the Draft Report was returned to IG's office for their use. (830103)
(3 volumes)

ALL PORTIONS ARE
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SECRET

25X1

ROUTING AND TRANSMITTAL SLIP		Date
		28 DEC 1982
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. ADDA		<i>[Signature]</i> 28 DEC 1982
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

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	Phone No.

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FPMR (41 CFR) 101-11.206

ROUTING AND TRANSMITTAL SLIP

7 DEC
1982

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. D/Security			
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As Requested	For Correction	Prepare Reply
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Coordination	Justify	

REMARKS

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Thanks

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FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EO/DDA, [redacted]	Phone No.

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FPMR (41 CFR) 101-11.206

ROUTING AND TRANSMITTAL SLIP

Date

7 DEC
1982

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. D/Medical Services			
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Action	File	Note and Return
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FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EO/DDA, [redacted]	Phone No.

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OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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STAT

DD/A Registry

82-2892

ROUTING AND RECORD SHEET

SUBJECT: (Optional)				
Entry-on-Duty Processing				
FROM:		EXTENSION		NO.
James H. Taylor Inspector General		<div style="border: 1px solid black; width: 50px; height: 30px;"></div>		
TO: (Officer designation, room number, and building)		DATE		DATE
		RECEIVED		OFFICER'S INITIALS
		FORWARDED		
1. DDA, Room 7D18 Hq.		8 JAN 1982		<i>[Signature]</i>
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)				

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INSPECTOR GENERAL

82-1096

DD/A Registry

82-2892

6 DEC 1982

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FROM: James H. Taylor
Inspector General

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James H. Taylor

Attachments:
As stated

The DDA's copy of the Draft Report was returned to IG's office for their use. (830103)
(3 volumes)

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25X1

ROUTING AND TRANSMITTAL SLIP		Date
		82-2892/4
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DDA (By Hand)	[Signature]	30 DEC 1982
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	



Attached is our draft response to the IG Report. Although there are a large number of additional comments we might make, believe they would serve no useful purpose at this time.

cc: D/Os & D/OMS

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FROM: (Name, org. symbol, Agency/)



Room No.—Bldg.

Phone No.

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